Busbridge & Hambledon Church Joint PCC

Tuesday 17th January 2023 – Busbridge (venue changed for safety reasons) MINUTES

Attendees: Simon Taylor (ST)- Chair, Jane Lambert-Secretary, Simon Willetts (SW), David Wilkin (DW), Andrew Dunn (AD), Fran Duffell, David Jenkins, Mark Williams, Martin Lambert, Sue Hardy, Graham Sopp, Karen Hart, Nigel Pollock, Andrew Spencer, Penny Harris, Ian Tomes, Sarah Black, Patrick Elshen, Jill Mace, Shelagh Godwin, Dudley Hilton, Chris Garner, Steve Kinder. Apologies: Ron Vickery, Patrick Samuels, Philip Underwood, Arthur Blackman, Robin Morris. Visitors: Sarah Rowden, Ben Barnes.	
J23-01	Opening Prayer and Rector's comments. ST referred to Mark 6: 50 and opened in
	prayer. He drew an analogy between the new year and the new direction and paths
	we are called to follow as we move towards the Minster model in Godalming. He
	welcomed Sarah Rowden, our new ordinand, who will be here until June/July 2024
	and asked her to introduce herself. She gave a summary of her background.
J23-02	Standing Items:
JZJ-UZ	Declarations of Interest: There were none.
	Safeguarding Update – Sue Hardy. As per paper. All PCC members were reminded
	they should complete the online training on Domestic Abuse.
J23-03	Vision for Youth Work Ben Barnes. Following his first term here, Ben gave a
020 00	summary of things he wanted to celebrate followed by the challenges that we need to
	work on. He answered a few questions and highlighted prayer requests for the right
	candidate for the 4-11's worker to be found, and for himself, to discern clarity of vision
	and direction for children's and youth work.
J23-04	Formal Requirements for PCC Jane Lambert. All forms for the year are now
JZJ-0 4	completed. Thank you all!
J23-05	Minutes of PCC Meeting 14th November. A correction was requested for item J22-
025-05	79 (2). When this has been implemented, minutes will be signed by ST.
	Action points for Governance: HR policy review and use of housing. ML. These
	are ongoing.
J23-06	Annual Risk Register Review – Sue Hardy and Fran Duffell . Incomplete: to be
020 00	deferred until March.
J23-07	Annual Review of Inventories – Sue Hardy and Fran Duffell. As per paper. There
020 01	was a reminder to include the new table that was added this year.
J23-08	Annual Review of Church Family Support Fund – ST To be deferred until March.
J23-09	Godalming Minster Update. David Wilkin. There were questions and discussion
020 03	around the paper:
	Separate PCCs and working groups will continue in current form until end 2023. The
	new Minster PCC will then decide on structures needed going forward.
	Membership of Senior Leadership Team and Steering Group was confirmed.
	PCC members were gently reminded that all papers should be available in Dropbox
	for members a week before the planned meeting to give everyone time to read and
	consider, prior to discussion and voting where needed.
100 40	Thanks to David Wilkin and his team for all their time and effort on this.
J23-10	Parish Needs Process Update ST. There was no paper as more work is needed
	before plans can be put in writing. A further meeting has been held to discuss the
100 44	priorities highlighted at the initial meeting.
J23-11	Fabric:
	(1) Hambledon AV upgrade/tech. SW. Work is now complete, and equipment is in
	use. Feedback has been positive. Thanks to Philip Underwood for his generous
	donation.

(2) Mervil Bottom update *AD*. Following a visit to the proposed alternative accommodation, Simon and Naomi feel it is not right for them. Other options are being considered.

Thanks to AD for his help with this and to the Willetts for their constructive attitude towards finding a solution.

(3) Busbridge Memorial Bench Sue Hardy. As per paper.

Proposal for Busbridge PCC: PCC agrees to proceed to faculty the provision of a wooden memorial bench as described.

Proposed: Penny Harris Seconded: Shelagh Godwin
For: 15 Against: 0 Abstained: 1

J23-12 HR Update:

- (1) Worship Pastor role. *SW.* As per paper. Thanks to Karen Hart, Martin Lambert, Suzie Lambert and Sue Hardy for facilitating a resolution.
- (2) Children's worker role. *Penny Harris*. Thanks to Ben Barnes for his efforts since his arrival. The current situation is not sustainable. The last advert attracted no applicants and the role has subsequently expanded. There was discussion around the options of part-time work or a job-share, offering housing, the uncertainly of a 2 year fixed-term contract and the difficulties of parity with other church staff, if a more generous package were offered.

Busbridge: PCC approves recruitment of a Children's worker for a salary up to £30,000.

Proposed: Sue Hardy
For: 16
Against: 0
Abstained: 1
Hambledon: PCC agrees to contribute 20% of the cost of a Children's worker employed by Busbridge PCC for a salary up to £30,000.
Proposed: Fran Duffell
Seconded: Nigel Pollock

For:6 Against: 0 Abstained: 0

J23-13 Yew Tree Café Mission Strategy. *Karen Hart.*

As per paper prepared for November PCC which was not fully discussed because of time constraints. Comments and discussion are summarised:

Is there enough focus on mission and outreach? Could we do more "subtle" mission? Do we make enough use of the information board? There is a fine line between mission and putting people off completely. People come to the café because they feel it is a "safe" place who don't otherwise come near the church. We need to "walk with" people to build relationships. Literature can be off-putting. Customers already know it is a church café, it shouldn't be overt as it is intended as a "soft" area of relationship building. If there is already a relationship there, we can invite people to outreach events.

What is mission? No right/wrong way but what is right for the time? What is the mindset of those using the café? It will be different for each individual and vary at different times.

This will be an ongoing discussion between café management team and staff.

Parochial Fees 2023. *ST.* As per paper. There were questions about which fees are fixed by the Diocese and which are under PCC control, the need for a range for streaming with a preference for a fixed rate, and how much charges have changed since last year. Answers were not known so this item is deferred until March for further clarity before being voted upon. It was accepted this may need to be decided by

Standing Committee if there is need to discuss fees with clients before then.

Reports from Teams: Specific Age Ministries, Creation Care and Outward Giving submitted reports. The Creation Care team was asked to consider what would be required to meet the CofE objective of net zero by 2030.

J23-16	Standing Committee Decisions - Karen Hart. There have been none.
J23-17	AOB: There was none.
	ST closed the meeting by asking all to pray silently about the Children's Worker
	appointment and an agenda item of their choice.
	Date of next meeting Monday March 13th 2023 Busbridge